

Memorandum of Agreement

This Memorandum of Agreement is entered into between the Alcohol and Tobacco Tax and Trade Bureau and Chapter 305 of the National Treasury Employees Union regarding the placement of an alarm system on doors into the stairwell at the National Revenue Center in Cincinnati, Ohio. It is agreed that:

1. All doors entering into a stairwell are to remain closed at all times.
2. The alarms that have been placed on all stairwell doors will be activated on a continual basis, i.e. 24 hours of each calendar day. The stairwell doors are described as such:

Stairwell Door 1 is located in the Northeast quadrant/corner of TTB/NRC assigned space inside TTB Counsels area adjacent to the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) assigned area.

Stairwell Door 2 is located in the Southeast quadrant/corner of the 8th floor inside TTB/NRC assigned space.

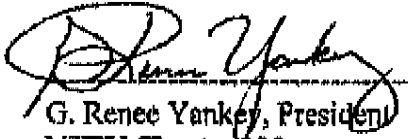
Stairwell Door 3 is located in the Northwest quadrant of the 8th floor inside TTB/NRC assigned space adjacent to the NTEU office.

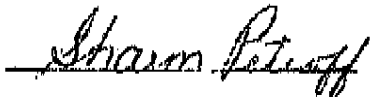
Stairwell Door 4 is located in the Southwest quadrant/corner of the 8th floor inside TTB/NRC assigned space.

3. A card reader system will be placed on Stairwell Door 4 and will be considered a request to exit from TTB secured space only.
4. A sign will be placed on Stairwell Doors 1, 2, and 3. The following message will be placed on each of the alarmed doors. "Entry or exit through this door will activate a security alarm. No entry or exit is allowed except for emergency purposes. This door is to remain closed at all times." These doors shall not be used for routine egress.
5. The Union and all employees will be provided at least five (5) calendar days advance notice as to when the card reader system will be activated.
6. The building's security system, including the alarmed doors, will not be used to track employees' time and attendance, and will only be used in the course of an active investigation.
7. No employee will face discipline for using any one of the three (3) alarmed doors described in item four (4) above if the reason is for a serious health emergency.

8. This agreement will become effective on the date the last person representing the parties to this agreement signs below. The terms of this agreement will be broadcast to all employees within two (2) days of the date of the last signature.

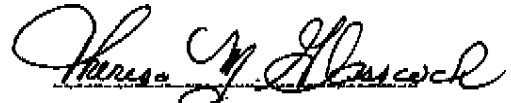
FOR THE UNION:

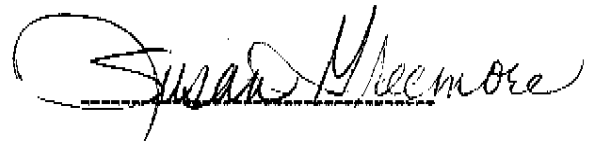

G. Renee Yankey, President
NTEU Chapter 305


Sharon Petroff, Chief Steward
NTEU Chapter 305

6/18/08
Date

FOR MANAGEMENT:


Theresa Glasscock, Director
Office of Inspection


Susan Greemore, Director
Human Resources Division

6/23/2008
Date